

**HRIC  
Executive Committee**

**DRAFT  
Meeting Notes for December 19**

**(Next meeting January 16, 2:30 VDOL)**

**1) Review Results of 11/9/05 Conference** - After discussion of the results of the November Council meeting, it was agreed to set two areas as priorities for the next year. These will need further definition and the development of supporting strategies;

**1)** Using the SCANS Skills (alternative name 'Workplace Readiness) as a measurement of workforce preparedness in secondary, postsecondary, and adult education and re-training programs.

**2)** Improving career information and decision making systems so that youth and adults; have a clear understanding of employment possibilities and requirements, have work-based learning opportunities, and receive assessments and feedback on their progress.

**2) Executive Order and Legislation - Changes to the Legislation** - Chip was asked to provide Representative Keenan with suggestions for changes in the HRIC Re-Authorization that passed the House last year. These were discussed in detail at the December 5 meeting, and copies are available from Chip. Chip has been asked to testify at the House Commerce Committee on Jan. 4, and Tom will be participating by phone.

**Membership** - Chip has a preliminary list of interested employer members that should be reviewed and finalized as soon as possible for recommendation to the Governor. This will be on our January 16 Agenda.

**3) Meeting with the Governor** - Pat agreed to work with the Governor's office to find a date for a meeting with the Governor to discuss the results of the Council's work with business partners to advance the Workforce Challenge, the pending Legislation and Executive Order.

**4) Report on meeting with the Speaker** - Rick reported on the meeting of the Speaker's business advisory committee that he and Chip attended. They presented a summary of the Workforce Challenge Statement to the group which generated considerable discussion. The employers present indicated good support for the Council's direction and after the meeting two participants expressed interest in Joining the HRIC.

**5) Plan Winter HRIC Meeting** - Chip reported that with Representative Keenan's assistance he has reserved Room 11 at the Statehouse for February 15 from 1:00 to 4:00. It was agreed to include on the agenda a brief power point with charts highlighting some of the data from the Workforce Challenge Statement - VDOL has agreed to assist in preparing these materials. We will work on the details of the agenda at our January

meeting, however it was agreed that the balance of the time will be spent on the two items identified in item 1) above.

**5) Discussion of DOE "tech ed integration" concept** - Postponed until the January meeting.